004/990

Subject Bibliography

SB-004
OCTOBER 16, 1990

U.S. Government Printing Office Superintendent of Documents

BUSINESS AND BUSINESS MANAGEMENT

Advertising, Packaging, and Labeling: Responsive Business Approaches to Consumer Needs *This publication contains recommendations for responsible business practices in advertising, packaging, and labeling, with special attention to small- and medium-sized businesses.* 1984: 40 p. revised ed.
C 1.2:Ad 9/2/984
S/N 003-000-00632-8 $2.25

Antitrust Division Manual *October 1987. Subscription service consists of a basic manual and supplementary material for an indeterminate period. In looseleaf form, punched for 3-ring binder. A guide to the operating policies and procedures of the Antitrust Division of the United States Department of Justice with a large portion devoted to the suggested methods of conducting investigations and litigation that the Division has employed in the past. Subscription price: Domestic - $40.00; Foreign - $50.00. (ATDM) (File Code 1L)*
J 1.8/2:An 8/2
S/N 927-001-00000-4

Assessing Contractor Use in Superfund: A Background Paper of OTA's Assessment on Superfund Implementation *Focuses on two key issues: Does large scale contracting in the Environmental Protection Agency's Superfund program compromise environmental performance and is it cost effective?; and Is there a good balance between using contractors and government workers in Superfund implementation?* 1989: 44 p.
Y 3.T 22/2:Su 7/5
S/N 052-003-01147-6 $2.50

Assessment of United States Competitiveness in High Technology Industries *Examines United States high technology industries in the areas of importance, trade performance, and factors influencing their competitiveness vis-a-vis foreign competitors.* 1983: 68 p.; ill.
C 61.2:T 22
S/N 003-009-00358-0 $5.00

Business America: The Magazine of International Trade *(Biweekly.) A biweekly publication designed to help American exporters penetrate overseas markets by providing them with timely information on opportunities for trade and methods of doing business in foreign countries. Subscription price: Domestic - $49.00 a year; Foreign - $61.25 a year. Single copy price: Domestic - $2.25 a copy; Foreign - $2.81 a copy. (CRTD) (File Code 2E)*
C 61.18:
S/N 703-011-00000-4

Business Statistics: 1961-1988 1989: 328 p.
C 59.11/3:989
S/N 003-010-00198-4 $16.00

Business, Managerial, and Legal Occupations *Reprinted from the Occupational Outlook Handbook, 1990-91 edition. Gives the employment outlook for: accountants and auditors; administrative services managers; budget analysts; construction managers; cost estimators; employment interviewers; engineering, science, and data processing managers; farm operators; financial managers; top executives; Government chief executives and legislators; health services managers; hotel managers; industrial production managers; management analysts; public relations specialists; purchasing agents; restaurant managers; and underwriters.* 1990: 44 p.; ill.
L 2.3/4 a:2350-2/990-91
S/N 029-001-03025-8 $2.50

Code of Federal Regulations, Title 13, Business Credit and Assistance, Revised January 1, 1990
AE 2.106/3:13/990
S/N 869-011-00041-0 $25.00

Microfiche of the above
AE 2.106/3:13/990 MF
S/N 869-012-00041-6 $2.00

Code of Federal Regulations, Title 16, Commercial Practices, Revised January 1, 1990:

Part 0-149 1990: 209 p.
AE 2.106/3:16/pt.0-149/990
S/N 869-011-00050-9 $6.00

Microfiche of the above
AE 2.106/3:16/pt.0-149/990 MF
S/N 869-012-00050-5 $2.00

Part 150-999
AE 2.106/3:16/pt.150-999/990
S/N 869-011-00051-7 $14.00

NOTICE Prices shown were in effect on the above date. Government documents' prices are subject to change without prior notice. Therefore, prices in effect when your order is filled may differ from prices on this list. Since it is not feasible to change prices shown in Government documents in print, the price printed in a document may differ from the price in effect when your order is processed.

GP 3.22/2:

READEX FICHE best copy available

Microfiche of the above
AE 2.106/3:16/pt.150-999/990 MF — S/N 869-012-00051-3 — $2.00

Part 1000-End 1990: 686 p.; ill.
AE 2.106/3:16/pt.1000-end/990 — S/N 869-011-00052-5 — $20.00

Microfiche of the above
AE 2.106/3:16/pt.1000-end/990 MF — S/N 869-012-00052-1 — $2.00

Commercial Use of Space: A New Economic Strength for America *Provides information on four examples of ways in which industry can use space: satellite communications; earth and ocean observations; materials research and processing; and space transportation and industrial services.* 1989: 24 p.; ill. — S/N 033-000-01035-4 — $2.25

Commerce Business Daily: Synopsis of United States Government Proposed Procurement, Sales, and Contract Awards *(Daily, Monday-Friday.) Discounts are not allowed on this subscription. Subscription service will be accepted for one or two years. NOTE: A special six-month introductory subscription is available at Domestic - $130.00 (priority), $104.00 (non-priority); Foreign airmail distribution available upon request - $130.00 plus one-half of the yearly airmail rate. Subscription price: Domestic - $261.00 a year (priority), $208.00 a year (non-priority); Foreign service available only by airmail - $260.00 plus additional cost based upon International Postal Zone; no single copies sold. (COBD) (File Code 2P)*
C 1.76: — S/N 703-013-00000-7

Commerce Publications Update: A Biweekly Listing of Latest Titles From the United States Department of Commerce *Contains a listing of all publications and press releases issued by the United States Department of Commerce, highlighting Commerce publications of special interest and providing the latest figures in 19 key areas of business and economic activity. Subscription price: Domestic - $21.00 a year; Foreign - $26.25 a year. Single copy price: Domestic - $1.00 a copy; Foreign - $1.25 a copy. (CPU) (File Code 2E)*
C 1.24/3: — S/N 703-014-00000-3

Competitive Assessment of the United States *The following publications identify each industry, examine its current and future international competitiveness, and discuss government policies and options affecting them.*

Cellular Radiotelephone Industry 1988: 110 p.; ill.
C 61.2:El 2/2 — S/N 003-009-00540-0 — $5.50

International Construction Industry 1989: 94 p.; ill.
C 61.2:C 76/3/989 — S/N 003-009-00550-7 — $4.75

Microcomputer Industry: Business/Professional Systems 1986: 137 p.; ill.
C 61.2:M 58 — S/N 003-009-00485-3 — $6.50

Paper Machinery Industry 1989: 149 p.; ill.
C 61.2:P 19-2 — S/N 003-009-00551-5 — $8.00

Sports Equipment Industry 1988: 112 p.; ill.
C 61.2:Sp 8 — S/N 003-009-00520-5 — $5.00

Competitive Status of the United States Electronics Sector: From Materials to Systems 1990: 235 p.; ill.
C 61.2:El 2/3 — S/N 003-009-00574-4 — $12.00

Corporate Profits: Profits Before Tax, Profits Tax Liability, and Dividends *Describes the sources and methods used to prepare annual and quarterly estimates of profits before tax, profits tax liability, and dividends, the estimates prepared in deriving the "corporate profits" component of national income.* 1985: 67 p.; ill.
C 59.19:BEA-MP-2 — S/N 003-010-00143-7 — $2.50

County Business Patterns, Employment and Payrolls, Number and Employment Size of Establishments by Detailed Industry:

1987:

Arkansas 1989: 124 p.; ill.
C 3.204/3-5:987 — S/N 003-024-06955-5 — $6.00

California 1989: 261 p.; ill.
C 3.204/3-6:987 — S/N 003-024-06956-3 — $13.00

Hawaii 1989: 45 p.; ill.
C 3.204/3-13:987 — S/N 003-024-06963-6 — $2.50

Illinois 1989: 223 p.; ill.
C 3.204/3-15:987 — S/N 003-024-06965-2 — $11.00

Indiana 1989: 207 p.; ill.
C 3.204/3-16:987 — S/N 003-024-06966-1 — $11.00

Louisiana 1989: 137 p.; ill.
C 3.204/3-20:987 — S/N 003-024-06970-9 — $7.50

New Jersey 1989: 158 p.; ill. C 3.204/32:987	S/N 003-024-06982-2	$8.50
New York 1989: 254 p.; ill. C 3.204/3-34:987	S/N 003-024-06984-9	$13.00
Oklahoma 1989: 122 p.; ill. C 3.204/3-38:987	S/N 003-024-06988-1	$6.00
Oregon 1989: 105 p.; ill. C 3.204/3-39:987	S/N 003-024-06989-0	$5.00
Pennsylvania 1989: 264 p.; ill. C 3.204/3-40:987	S/N 003-024-06990-3	$13.00
Puerto Rico 1989: 87 p.; ill. C 3.204/3-53:987	S/N 003-024-07003-1	$4.50
Texas 1989: 365 p.; ill. C 3.204/3-45:987	S/N 003-024-06995-4	$18.00
United States 1990: 97 p.; ill. C 3.204/3-1:987	S/N 003-024-06951-2	$5.00
Washington 1989: 116 p.; ill. C 3.204/3-49:987	S/N 003-024-06999-7	$5.50
West Virginia 1989: 94 p.; ill. C 3.204/3-50:987	S/N 003-024-07000-6	$4.50

1988:

Alabama 1990: 152 p.; ill.	S/N 003-024-07116-9	$7.50
Colorado 1990: 117 p.; ill. C 3.204/3-7:988	S/N 003-024-07121-5	$6.00
Connecticut 1990: 81 p.; ill. C 3.204/3-8:988	S/N 003-024-07122-3	$4.25
Delaware 1990: 44 p.; ill.	S/N 003-024-07123-1	$2.50
District of Columbia 1990: 26 p.; ill.	S/N 003-024-07124-0	$1.75
Florida 1990: 225 p.; ill.	S/N 003-024-07125-8	$11.00
Georgia 1990: 246 p.; ill.	S/N 003-024-07126-6	$12.00
Idaho 1990: 70 p.; ill. C 3.204/3-14:988	S/N 003-024-07128-2	$4.25
Iowa 1990: 157 p.; ill.	S/N 003-024-07131-2	$8.50
Kansas 1990: 133 p.; ill.	S/N 003-024-07132-1	$7.00
Kentucky 1990: 164 p., ill.	S/N 003-024-07133-9	$8.50
Maine 1990: 70 p.; ill. C 3.204/3-21:988	S/N 003-024-07135-5	$3.75
Maryland 1990: 115 p.; ill.	S/N 003-024-07136-3	$5.50
Massachusetts 1990: 115 p.; ill. C 3.204/3-23:988	S/N 003-024-07137-1	$5.50
Michigan 1990: 216 p.	S/N 003-024-07138-0	$11.00
Minnesota 1990: 164 p.; ill. C 3.204/3-25:988	S/N 003-024-07139-8	$8.50
Mississippi 1990: 133 p.; ill.	S/N 003-024-07140-1	$7.00
Missouri 1990: 186 p.; ill. C 3.204/3.27:988	S/N 003-024-07141-0	$10.00
Montana 1990: 69 p.; ill. C 3.204/3-28:988	S/N 003-024-07142-8	$4.25
Nebraska 1990: 101 p.; ill. C 3.204/3-29:988	S/N 003-024-07143-6	$5.00
Nevada 1990: 53 p.; ill. C 3.204/3-30:988	S/N 003-024-07144-4	$3.00

New Hampshire 1990: 67 p.; ill. C 3.204/3-31:988	S/N 003-024-07145-2	$3.50
New Mexico 1990: 71 p.; ill. C 3.204/3-35:988	S/N 003-024-07147-9	$3.75
North Carolina 1990: 248 p.; ill.	S/N 003-024-07149-5	$12.00
North Dakota 1990: 64 p.; ill. C 3.204/3-36:988	S/N 003-024-07150-9	$3.25
Rhode Island 1990: 52 p.; ill. C 3.204/3-41:988	S/N 003-024-07155-0	$2.75
South Carolina 1990: 137 p.; ill.	S/N 003-024-07156-8	$7.00
South Dakota 1990: 70 p.; ill. C 3.204/3-43:988	S/N 003-024-07157-6	$3.75
Tennessee 1990: 185 p.; ill.	S/N 003-024-07158-4	$10.00
Utah 1990: 70 p.; ill. C 3.204/3-46:988	S/N 003-024-07160-6	$3.75
Vermont 1990: 56 p.; ill. C 3.204/3-47:988	S/N 003-024-07161-4	$3.00
Virginia 1990: 240 p.; ill.	S/N 003-024-07162-2	$12.00
West Virginia 1990: 97 p.; ill.	S/N 003-024-07164-9	$4.75
Wisconsin 1990: 188 p.	S/N 003-024-07165-7	$10.00
Wyoming 1990: 52 p.; ill. C 3.204/3-52:988	S/N 003-024-07166-5	$2.75

Current Business Reports *Includes a series of three reports as listed: Advance Monthly Retail Sales; Monthly Retail Trade Sales and Inventories; and Annual Sales, Year-End Inventories, Purchase, Gross Margin, and Accounts Receivable, by Kind of Retail Store. Single copies may be purchased from Customer Services (Publications), Bureau of the Census, Washington, D.C. 20233. Subscription price: Domestic - $36.00 a year; Foreign - $45.00 a year. (CBMRT) (File Code 2M)* — S/N 703-017-00000-2

C 3.138/5:

Current Business Reports: Monthly Wholesale Trade, Sales and Inventories *(Monthly.) Contains monthly statistics for sales and inventories of merchant wholesalers for selected kinds of business for the United States. Subscription price: Domestic - $9.00 a year; Foreign - $11.25 a year. Single copy price: Domestic - $1.00 a copy; Foreign - $1.25 a copy. (CBMWT) (File Code 2M)* — S/N 703-018-00000-9

C 3.133:

Directory of Women Business Owners: Megamarketplace East/West, 1987 *Designed to assist women business owners in locating new marketing opportunities and to aid purchasing officials in finding new suppliers. Based on information from the Megamarketplace East and West Conferences. Includes names, addresses, and telephone numbers of women-owned businesses, Federal agencies, and State and local governments.* 1987: 264 p. — S/N 003-000-00651-4 — $12.00

C 1.37/3:987

Establishing Competitive Production Sources: A Handbook for Program Managers *Provides the program manager and other acquisition officials with a systematic guide to the assessment, implementation, and execution of production competition in the acquisition process.* 1985: 388 p.; ill. — S/N 008-020-01037-5 — $13.00

D 1.6/2:C 73/3

Europe 1992: A Business Guide to United States Government Resources *Provides an introduction to the European Community's single market initiative and contact points for further information and expertise in developing strategies to take full advantage of the single European market beginning in 1993.* 1990: 27 p.; ill. revised ed. — S/N 044-000-02276-1 — $1.00

S 1.71/5:Eu 7/990

Export Trading Company Guidebook, 1987 *Intended for those business managers who are considering starting or expanding their exporting through the various forms of an export trading company (ETC) as encouraged by the Export Trading Company Act of 1982. Shows what it takes to export profitably and how to start exporting. Includes the text of the Export Trading Company Act of 1982 and related regulations.* 1987: 159 p.; ill. revised ed. — S/N 003-009-00523-0 — $8.50

C 61.8:Ex 7/4/987

Financial Management: How to Make a Go of Your Business *Contains information required to familiarize the small business owner-manager with the basic concepts of financial management.* 1986: 79 p. 1988-repr. — S/N 045-000-00233-1 — $2.50

SBA 1.12:44

Firms in the 8(a) Business Development Program, June 1989 1989: 262 p. **S/N 045-000-00258-6** **$13.00**
SBA 1.36:989

Foreign Direct Investment in the United States: 1987 Benchmark Survey, Final Results 1990: 279 p. **S/N 003-010-00210-7** **$14.00**

Foreign Direct Investment in the United States: Operations of United States Affiliates of Foreign Companies:

Revised 1986 Estimates 1989: 56 p. **S/N 003-010-00190-9** **$3.25**
C 59.20:986/rev.

Preliminary 1988 Estimates 1990: 87 p. **S/N 003-010-00203-4** **$4.75**
C 59.20:988/prelim.

Franchise Opportunities Handbook, 1988 *This directory of equal opportunity franchisors provides a brief summary of the terms, requirements, and conditions under which each franchise is available. Also includes an introductory section, addresses of regional offices of the Minority Business Development agency, the International Trade Administration, and Small Business Administration, a list of non-Federal sources of assistance, and a bibliography.* 1988: 303 p. **S/N 003-009-00528-1** **$16.00**
C 61.31:988

Franchising in the Economy, 1986-1988 *Reports on information from questionnaires filled out by 2,177 franchisors, which represents an estimated 99 percent of business format franchising sales and operations in the United States.* 1988: 102 p.; ill. **S/N 003-009-00525-6** **$4.75**
C 61.31/2:986-88

Franchising in the United States Economy: Prospects and Problems 1990: 85 p. **S/N 052-070-06696-2** **$2.50**

Hart-Scott-Rodino Antitrust Improvements Act of 1976: Premerger Notification Source Book, 1990 *Contains information on the Hart-Scott-Rodino Antitrust Improvement act of 1976. Includes: Premerger notification rules and notification and report forms; Federal Register notices; Formal interpretations; Bureau statements; and 10th annual report to Congress.* 1989: 668 p.; 6 dividers. looseleaf. **S/N 018-000-00332-5** **$34.00**

How Plain English Works for Business: Twelve Case Studies *Describes how some business organizations have scored successes by simplifying consumer documents. These companies found payoffs in producing easy-to-read warranties, credit contracts, insurance policies, and product information booklets.* 1984: 108 p.; ill. **S/N 003-000-00631-0** **$4.75**
C 1.2:En 3/2

How to Sell to the United States Department of Commerce *Discusses the functions and missions of the Department of Commerce, procurement, what it buys, and how it buys.* 1988: 16 p. **S/N 003-000-00656-5** **$1.25**
C 1.2:Se 4/2/988

Introductory Guide to Joint Ventures in the Soviet Union *Discusses how to research and establish mutually beneficial joint business ventures with the Soviet Union. Also includes a bibliography on the Soviet economy, perestroika, joint ventures, and countertrade. Prepared especially for American business people.* 1990: 25 p. **S/N 003-009-00570-1** **$1.50**
C 61.8:V 56/2

Japanese Solid Wood Products Market: Profile and Outlook *Includes sections on: impediments to increased solid wood products exports to Japan; Japanese consumption of forest products; Japan's forest resources; Japan's wood based industries; barriers to trade; international trade; and bibliography.* 1989: 220 p. **S/N 003-009-00553-1** **$11.00**

Long-Term Trends Affecting Major Electricity Consuming Manufacturing Industries *Discusses the following long-term trends facing these industries: value of shipments; foreign trade; and technological development.* 1989: 64 p. **S/N 003-009-00552-3** **$3.25**
C 61.2:T 72

Making Things Better: Competing in Manufacturing *Considers some of the reasons for weakness in American manufacturing and suggests policies aimed at repairing it. Includes sections on: investment; promoting cooperation; and transferring knowledge. Then addresses the policy issues and options in: improving the financial environment; human resources; diffusing manufacturing technology; and strategic technology policy.* 1990: 247 p.; ill. **S/N 052-003-01178-6** **$11.00**
Y 3.T 22/2:2 M 28

National Income and Product Accounts of the United States, 1929-82, Statistical Tables *This supplement to the Survey of Current Business presents the revised National Income and Product Account (NIPA) estimates that resulted from the comprehensive revision released on December 1, 1985.* 1986: 438 p. **S/N 003-010-00174-7** **$23.00**
C 59.11/4:In 2/929-82

New Economic Realities: The Rise of Women Entrepreneurs, A Report *Documents the progress that has been made and makes recommendations for overcoming the barriers still facing women in achieving equal status in the American economy.* 1988: 83 p. **S/N 052-071-00832-2** **$3.00**
Y 1.1/8:100-736

Operation and Effect of the Possessions Corporation System of Taxation, 6th Report *This report, covering calendar year 1983, is the Sixth annual report on "936 corporations" or "possessions" corporations. Such companies are incorporated in the United States but are exempt under Section 936 and other provisions of the United States Internal Revenue Code from Federal tax on income derived from operations in Puerto Rico and certain other United States possessions.* 1989: 136 p. **S/N 048-000-00406-7** **$7.00**

Overseas Business Reports *(Irregularly.) Information on the economic overlook, industry trends, trade regulations, distribution and sales channels, transportation, credit, and other facets of business in various countries. Subscription price: Domestic - $14.00 a year; Foreign - $17.50 a year; single copies vary in price. (OBR) (File Code 2B)* **S/N 803-007-00000-4**
C 61.12:

Premarket Notification 510(k) Regulatory Requirements for Medical Devices 1990: 75 p.; ill. **S/N 017-012-00348-6** **$4.00**
HE 20.4606:P 91/990

Productivity Measures for Selected Industries and Government Services 1990: 210 p.; ill. **S/N 029-001-03044-4** **$10.00**
L 2.3/20:990

Regulatory Requirements for Medical Devices: A Workshop Manual *Prepared to help manufacturers understand the basic regulatory requirements that they must consider when they begin marketing a medical device. Includes sections on: general controls; classification; establishment registration; medical device listing; premarket notification; labeling; investigational device exemptions; and premarket approval. Also contains a telephone and mail code contacts list for offices under the Center for Devices and Radiological Health.* 1989: 370 p.; ill. **S/N 017-012-00344-3** **$18.00**

Rigid Container Recycling: Status and Impact on the Rigid Container Industry 1989: 30 p.; ill. **S/N 003-009-00569-8** **$1.75**
C 61.2:R 44

Space Commerce: An Industry Assessment *Identifies existing and potential worldwide markets for space-related goods and services, focusing on five major areas: space transportation; satellite communications; satellite remote sensing; space-based industrial facilities; and materials research and processing in space.* 1988: 142 p. **S/N 003-000-00655-7** **$7.00**
C 1.2:Sp 1

Standard Industrial Classification Manual, 1987 *Defines industries in accordance with the composition and structure of the economy and covers the entire field of economic activities.* 1987: 705 p. Clothbound **S/N 041-001-00314-2** **$24.00**
PrEx 2.6/2:In 27/987

Starting and Managing a Business From Your Home *Provides information for people considering operating a business from their home.* 1986: 54 p. **S/N 045-000-00232-2** **$1.75**
SBA 1.15:102

Survey of Current Business *(Monthly.) Gives information on trends in industry, the business situation, outlook, and other points pertinent to the business world. Subscription price: Domestic - $52.00 a year (priority), $23.00 a year (non-priority); Foreign - $28.75 a year; Foreign airmail distribution available upon request - $26.75 plus additional cost based upon International Postal Zone. Single copy price: Domestic - $6.50 a copy; Foreign - $8.13 a copy. (SCUB) (File Code 2D)* **S/N 703-036-00000-7**
C 59.11:

Survey of Government Assistance for the World's Hard Coal Industries *Investigates the existence and use of subsidies and incentives that foreign nations give their coal industries. Includes industry profiles for 22 countries that mine hard coal, defined as anthracite, bituminous, and subituminous coals.* 1989: 197 p. **S/N 003-009-00558-2** **$10.00**
C 61.2:C 63/5

Technology and Labor in Three Service Industries: Utilities, Retail Trade, and Lodging 1990: 42 p. **S/N 029-001-03062-2** **$2.25**

Trade and Employment *(Quarterly.) A comparison of United States imports in terms of commodity classification based on the Standard Industrial Classification Manual. Subscription price: Domestic - $12.00 a year; Foreign - $15.00 a year. Single copy price: Domestic - $3.25 a copy; Foreign - $4.06 a copy. (TREM) (File Code 2R)* **S/N 703-089-00000-3**
C 3.269:

Training Salesmen to Serve Industrial Markets *Discusses the successful small firm; coordinated marketing, the salesman's job, salesmen training, buying and selling, and selling as a service.* 1978: 85 p.; ill. **S/N 045-000-00133-4** **$2.50**
SBA 1.12:36

United States Direct Investment Abroad: Operations of United States Parent Companies and Their Foreign Affiliates:

Revised 1987 Estimates 1990: 76 p. **S/N 003-010-00201-9** **$4.25**

Preliminary 1988 Estimates 1990: 76 p. **S/N 003-010-00202-6** **$4.25**
C 59.20/2:988/prelim

United States Industrial Outlook, 1990, Prospects for Over 350 Manufacturing and Service Industries 1990: 574 p.; ill.
C 61.24:990

S/N 003-009-00562-1 $27.00

Women and Business Ownership: An Annotated Bibliography *Describes recent writings and information which may be of the greatest interest to researchers and to policy and program developers. Lists and annotates formal research documents, unpublished dissertations and theses, charts and tables, unpublished government reports, government hearing records, legal case books, selected articles and books from the popular press, and popular guides to small business management for women.* 1986: 180 p.
C 1.54:W 84/corr.

S/N 003-000-00646-8 $9.00

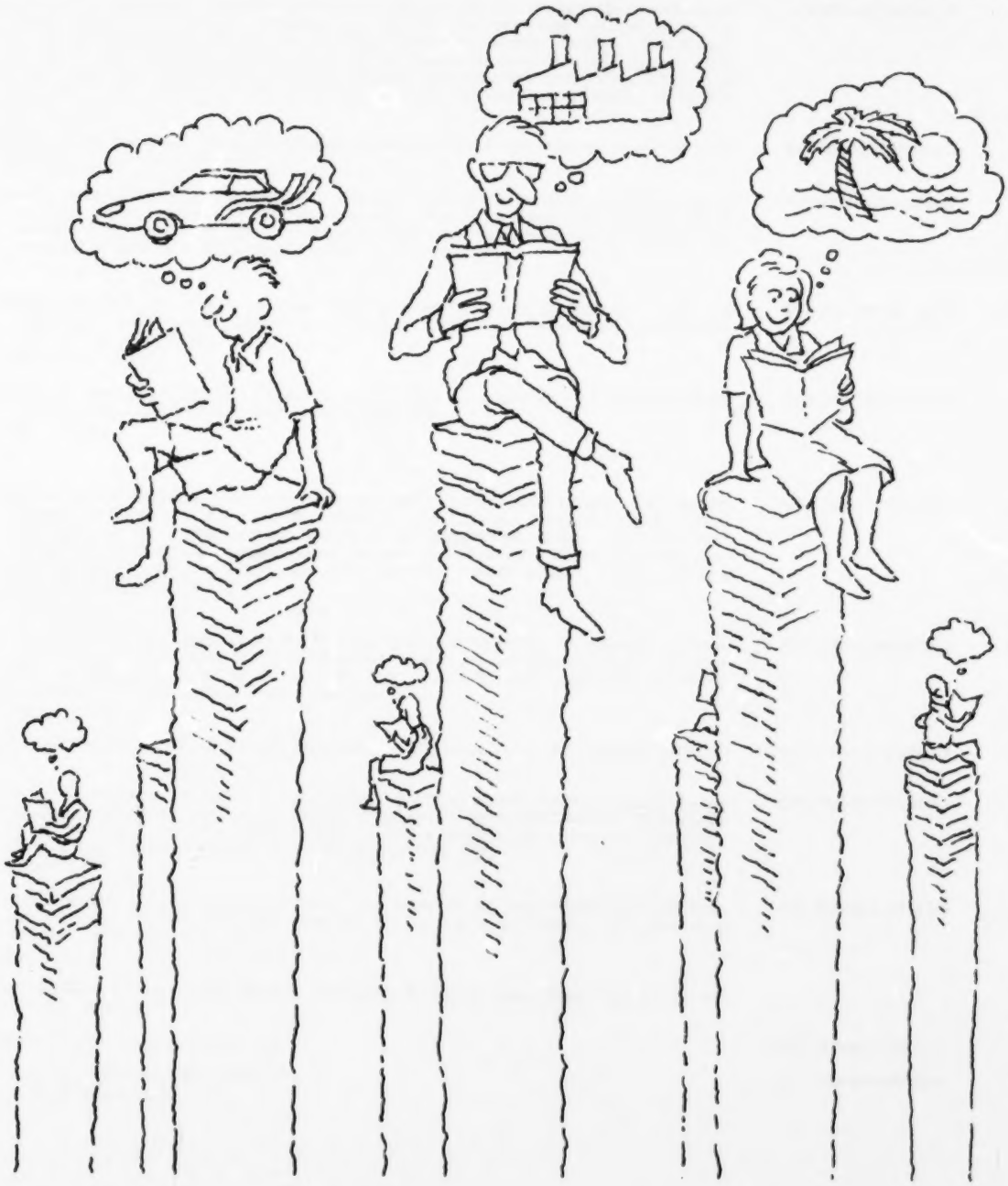
Worker Training: Implications for United States Competitiveness 1990: 288 p.; ill.

S/N 052-003-01214-6 $12.00

Government Books
FOR YOU

Take advantage of the wealth of knowledge available from your Government. The Superintendent of Documents produces a catalog that tells you about new and popular books sold by the Government. Hundreds of books on agriculture, business, children, energy, health, history, space, and much, much more. For a free copy of this catalog, write—

Free Catalog
P.O. Box 37000
Washington, DC 20013-7000



BEFORE USING THIS FORM, READ IMPORTANT INFORMATION ON REVERSE SIDE
PLEASE PRINT OR TYPE ALL INFORMATION

S004

ORDER FORM

Customer's Telephones No.'s

Area Code | Home | Area Code | Office

MAIL TO:

Superintendent of Documents
U. S. Government Printing Office
Washington, D. C. 20402

FOR OFFICE USE ONLY	
QUANTITY	CHARGES
_____ Publications	_____
_____ Subscriptions	_____
Special shipping charges	_____
International handling	_____
Special charges	_____
OPNR	_____
_____ UPNS	
_____ Balance Due	
_____ Discount	
_____ Refund	

MasterCard VISA

Date..... Your Order Number.....

Credit Card No.

Expiration Date Month/Year

Customer's Name and Address

ZIP

Deposit Account Number

Charge orders may be telephoned to the GPO order desk at (202)783-3238 from 8:00 a.m. to 4:00 p.m. eastern time, Monday-Friday (except holidays).

Stock No.	Quantity	Unit of Issue	List ID	Title of ☐ Publication ☐ Subscription	Unit Price	Total

TOTAL ENCLOSED $

SHIP TO: (If different from above)

ZIP

Unit of Issue	Explanation
EA	Each - single copy
KT	Kit of multiple items in a special container
PD	Pad containing multiple sheets
PK	Package containing multiple copies
SE	Set of multiple items
SU	Subscription

INFORMATION CONCERNING YOUR ORDER

Payment is required in advance of shipment of publications. You may order using check or money order drawn on a bank located in Canada, the United States, or United States possessions, in U.S. dollars. (NOTE: In accordance with U.S. Department of the Treasury regulations, we cannot accept checks drawn on Canadian banks or Candian money orders for amounts of less than four U.S. dollars ($4.00). If your order totals less than $4.00, we suggest that you use your MasterCard or VISA account.) Make checks/money orders payable to the Superintendent of Documents. Checks returned by the bank as uncollectible are subject to a penalty of up to 10 percent of the amount of the check, with a minimum charge of five dollars ($5.00). You may also order by using your VISA, MasterCard, or Superintendent of Documents Prepaid Deposit Account. Do not send currency (bills or coins) or postage stamps.

Shipping is by non-priority mail or United Parcel Service (UPS). First class and airmail services are available for an additional charge if requested. Please contact us in advance for rates if you desire this service (202-783-3238) and indicate on your order if you desire special postage.

DISCOUNTS:

With the exception of certain publications and subscriptions, a discount of 25% from the domestic price is allowed on orders of 100 or more units of issue mailed to a single address. A discount of 25% from the domestic price is also applicable on orders from bookdealers, for orders of any quantity, mailed to the dealer's business address. (The maximum discount allowable is 25%).

INTERNATIONAL CUSTOMERS:

Mailing regulations require special handling for orders mailed to addresses outside the United States or its possessions for which we charge an additional 25% of the domestic price. Payment is required in advance by one of the methods stated above. You may also remit by UNESCO coupons or by International Postal Money Order, made payable to the Superintendent of Documents. Foreign currency and foreign checks will not be accepted. All orders must be in English. International customers are allowed the same discounts stated above.

Orders are sent via surface mail unless otherwise requested. Should you desire airmail service, please contact us in advance by letter, telephone (202-783-3238), or Telex (#710-822-9413;ANSWERBACK USGPO WSH) for the total cost of your order.

To Order, Use Form On Reverse Side

1. A separate order form must be used for ordering publications and subscriptions.
2. Type or print your complete name and address, home and office telephone numbers, date, order number (if any), Deposit Account Number (if applicable), VISA or MasterCard number and expiration date (if applicable), in proper places at the top of the form. If order is to be shipped to another location, enter address at bottom of form. All prices include postage and handling.
3. When ordering publications, type or print the stock number, unit of issue (see front), quantity, title, price, and total payment enclosed. Allow 4 weeks for delivery (longer for International Orders).
4. When ordering a subscription service, type or print the quantity, title, price, List ID (when available), and total payment enclosed. Allow 2-6 weeks, plus mailing time, for processing. All subscriptions are for one year, unless otherwise noted. Subscribers will be notified by mail in ample time to renew.
5. Mail your order form to Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.
6. Orders and inquiries can be placed with our order/information desk (202-783-3238) from 8:00 a.m. to 4:00 p.m., Eastern Time.
7. This form may be reproduced.

BEFORE USING THIS FORM, READ IMPORTANT INFORMATION ON REVERSE SIDE
PLEASE PRINT OR TYPE ALL INFORMATION

S004

ORDER FORM

Customer's Telephone No.'s

Area Code | Home | Area Code | Office

MAIL TO:

Superintendent of Documents
U. S. Government Printing Office
Washington, D. C. 20402

MasterCard VISA

Date..... Your Order Number.....

Credit Card No.

Customer's Name and Address

Expiration Date Month/Year

ZIP

FOR OFFICE USE ONLY	
QUANTITY	CHARGES
_____ Publications	_____
_____ Subscriptions	_____
Special shipping charges	_____
International handling	_____
Special charges	_____
OPNR	_____
_____ UPNS	
_____ Balance Due	
_____ Discount	
_____ Refund	

Deposit Account Number

Charge orders may be telephoned to the GPO order desk at (202)783-3238 from 8:00 a.m. to 4:00 p.m. eastern time, Monday-Friday (except holidays).

Stock No.	Quantity	Unit of Issue	List ID	Title of ☐ Publication ☐ Subscription	Unit Price	Total

TOTAL ENCLOSED $

SHIP TO: (If different from above)

ZIP

Unit of Issue	Explanation
EA	Each - single copy
KT	Kit of multiple items in a special container
PD	Pad containing multiple sheets
PK	Package containing multiple copies
SE	Set of multiple items
SU	Subscription

INFORMATION CONCERNING YOUR ORDER

Payment is required in advance of shipment of publications. You may order using check or money order drawn on a bank located in Canada, the United States, or United States possessions, in U.S. dollars. (NOTE: In accordance with U.S. Department of the Treasury regulations, we cannot accept checks drawn on Canadian banks or Candian money orders for amounts of less than four U.S. dollars ($4.00). If your order totals less than $4.00, we suggest that you use your MasterCard or VISA account.) Make checks/money orders payable to the Superintendent of Documents. Checks returned by the bank as uncollectible are subject to a penalty of up to 10 percent of the amount of the check, with a minimum charge of five dollars ($5.00). You may also order by using your VISA, MasterCard, or Superintendent of Documents Prepaid Deposit Account. Do not send currency (bills or coins) or postage stamps.

Shipping is by non-priority mail or United Parcel Service (UPS). First class and airmail services are available for an additional charge if requested. Please contact us in advance for rates if you desire this service (202-783-3238) and indicate on your order if you desire special postage.

DISCOUNTS:

With the exception of certain publications and subscriptions, a discount of 25% from the domestic price is allowed on orders of 100 or more units of issue mailed to a single address. A discount of 25% from the domestic price is also applicable on orders from bookdealers, for orders of any quantity, mailed to the dealer's business address. (The maximum discount allowable is 25%).

INTERNATIONAL CUSTOMERS:

Mailing regulations require special handling for orders mailed to addresses outside the United States or its possessions for which we charge an additional 25% of the domestic price. Payment is required in advance by one of the methods stated above. You may also remit by UNESCO coupons or by International Postal Money Order, made payable to the Superintendent of Documents. Foreign currency and foreign checks will not be accepted. All orders must be in English. International customers are allowed the same discounts stated above.

Orders are sent via surface mail unless otherwise requested. Should you desire airmail service, please contact us in advance by letter, telephone (202-783-3238), or Telex (#710-822-9413;ANSWERBACK USGPO WSH) for the total cost of your order.

To Order, Use Form On Reverse Side

1. A separate order form must be used for ordering publications and subscriptions.

2. Type or print your complete name and address, home and office telephone numbers, date, order number (if any), Deposit Account Number (if applicable), VISA or MasterCard number and expiration date (if applicable), in proper places at the top of the form. If order is to be shipped to another location, enter address at bottom of form. All prices include postage and handling.

3. When ordering publications, type or print the stock number, unit of issue (see front), quantity, title, price, and total payment enclosed. Allow 4 weeks for delivery (longer for International Orders).

4. When ordering a subscription service, type or print the quantity, title, price, List ID (when available), and total payment enclosed. Allow 2-6 weeks, plus mailing time, for processing. All subscriptions are for one year, unless otherwise noted. Subscribers will be notified by mail in ample time to renew.

5. Mail your order form to Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

6. Orders and inquiries can be placed with our order/information desk (202-783-3238) from 8:00 a.m. to 4:00 p.m., Eastern Time.

7. This form may be reproduced.

BEFORE USING THIS FORM, READ IMPORTANT INFORMATION ON REVERSE SIDE
PLEASE PRINT OR TYPE ALL INFORMATION

S004

ORDER FORM

Customer's Telephone No.'s

Area Code | Home | Area Code | Office

MasterCard VISA

MAIL TO:

Superintendent of Documents
U. S. Government Printing Office
Washington, D. C. 20402

FOR OFFICE USE ONLY	
QUANTITY	CHARGES
_____ Publications	_____
_____ Subscriptions	_____
Special shipping charges	_____
International handling	_____
Special charges	_____
OPNR	_____
_____ UPNS	
_____ Balance Due	
_____ Discount	
_____ Refund	

Date..... Your Order Number.....

Credit Card No.

Customer's Name and Address

Expiration Date Month/Year

ZIP

Deposit Account Number

Charge orders may be telephoned to the GPO order desk at (202)783-3238 from 8:00 a.m. to 4:00 p.m. eastern time, Monday-Friday (except holidays).

Stock No.	Quantity	Unit of Issue	List ID	☐ Publication / Title of / ☐ Subscription	Unit Price	Total

TOTAL ENCLOSED $

SHIP TO: (If different from above)

ZIP

Unit of Issue	Explanation
EA	Each - single copy
KT	Kit of multiple items in a special container
PD	Pad containing multiple sheets
PK	Package containing multiple copies
SE	Set of multiple items
SU	Subscription

INFORMATION CONCERNING YOUR ORDER

Payment is required in advance of shipment of publications. You may order using check or money order drawn on a bank located in Canada, the United States, or United States possessions, in U.S. dollars. (NOTE: In accordance with U.S. Department of the Treasury regulations, we cannot accept checks drawn on Canadian banks or Candian money orders for amounts of less than four U.S. dollars ($4.00). If your order totals less than $4.00, we suggest that you use your MasterCard or VISA account.) Make checks/money orders payable to the Superintendent of Documents. Checks returned by the bank as uncollectible are subject to a penalty of up to 10 percent of the amount of the check, with a minimum charge of five dollars ($5.00). You may also order by using your VISA, MasterCard, or Superintendent of Documents Prepaid Depos'' Account. Do not send currency (bills or coins) or postage stamps.

Shipping is by non-priority mail or United Parcel Service (UPS). First class and airmail services are available for an additional charge if requested. Please contact us in advance for rates if you desire this service (202-783-3238) and indicate on your order if you desire special postage.

DISCOUNTS:

With the exception of certain publications and subscriptions, a discount of 25% from the domestic price is allowed on orders of 100 or more units of issue mailed to a single address. A discount of 25% from the domestic price is also applicable on orders from bookdealers, for orders of any quantity, mailed to the dealer's business address. (The maximum discount allowable is 25%).

INTERNATIONAL CUSTOMERS:

Mailing regulations require special handling for orders mailed to addresses outside the United States or its possessions for which we charge an additional 25% of the domestic price. Payment is required in advance by one of the methods stated above. You may also remit by UNESCO coupons or by International Postal Money Order, made payable to the Superintendent of Documents. Foreign currency and foreign checks will not be accepted. All orders must be in English. International customers are allowed the same discounts stated above.

Orders are sent via surface mail unless otherwise requested. Should you desire airmail service, please contact us in advance by letter, telephone (202-783-3238), or Telex (#710-822-9413;ANSWERBACK USGPO WSH) for the total cost of your order.

To Order, Use Form On Reverse Side

1. A separate order form must be used for ordering publications and subscriptions.

2. Type or print your complete name and address, home and office telephone numbers, date, order number (if any), Deposit Account Number (if applicable), VISA or MasterCard number and expiration date (if applicable), in proper places at the top of the form. If order is to be shipped to another location, enter address at bottom of form. All prices include postage and handling.

3. When ordering publications, type or print the stock number, unit of issue (see front), quantity, title, price, and total payment enclosed. Allow 4 weeks for delivery (longer for International Orders).

4. When ordering a subscription service, type or print the quantity, title, price, List ID (when available), and total payment enclosed. Allow 2-6 weeks, plus mailing time, for processing. All subscriptions are for one year, unless otherwise noted. Subscribers will be notified by mail in ample time to renew.

5. Mail your order form to Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

6. Orders and inquiries can be placed with our order/information desk (202-783-3238) from 8:00 a.m. to 4:00 p.m., Eastern Time.

7. This form may be reproduced.

BEFORE USING THIS FORM, READ IMPORTANT INFORMATION ON REVERSE SIDE
PLEASE PRINT OR TYPE ALL INFORMATION

S004

ORDER FORM

Customer's Telephone No.'s

Area Code | Home | Area Code | Office

MAIL TO:

Superintendent of Documents
U. S. Government Printing Office
Washington, D. C. 20402

MasterCard VISA

Date..... Your Order Number.....

Credit Card No.

Expiration Date Month/Year

Customer's Name and Address

ZIP

FOR OFFICE USE ONLY	
QUANTITY	CHARGES
_____ Publications	_____
_____ Subscriptions	_____
Special shipping charges	_____
International handling	_____
Special charges	_____
OPNR	_____
_____ UPNS	
_____ Balance Due	
_____ Discount	
_____ Refund	

Deposit Account Number

Charge orders may be telephoned to the GPO order desk at (202)783-3238 from 8:00 a.m. to 4:00 p.m. eastern time, Monday-Friday (except holidays)

Stock No.	Quantity	Unit of Issue	List ID	Title of ☐ Publication ☐ Subscription	Unit Price	Total

TOTAL ENCLOSED $

SHIP TO: (If different from above)

ZIP

Unit of Issue	Explanation
EA	Each - single copy
KT	Kit of multiple items in a special container
PD	Pad containing multiple sheets
PK	Package containing multiple copies
SE	Set of multiple items
SU	Subscription

INFORMATION CONCERNING YOUR ORDER

Payment is required in advance of shipment of publications. You may order using check or money order drawn on a bank located in Canada, the United States, or United States possessions, in U.S. dollars. (NOTE: In accordance with U.S. Department of the Treasury regulations, we cannot accept checks drawn on Canadian banks or Candian money orders for amounts of less than four U.S. dollars ($4.00). If your order totals less than $4.00, we suggest that you use your MasterCard or VISA account.) Make checks/money orders payable to the Superintendent of Documents. Checks returned by the bank as uncollectible are subject to a penalty of up to 10 percent of the amount of the check, with a minimum charge of five dollars ($5.00). You may also order by using your VISA, MasterCard, or Superintendent of Documents Prepaid Deposit Account. Do not send currency (bills or coins) or postage stamps.

Shipping is by non-priority mail or United Parcel Service (UPS). First class and airmail services are available for an additional charge if requested. Please contact us in advance for rates if you desire this service (202-783-3238) and indicate on your order if you desire special postage.

DISCOUNTS:

With the exception of certain publications and subscriptions, a discount of 25% from the domestic price is allowed on orders of 100 or more units of issue mailed to a single address. A discount of 25% from the domestic price is also applicable on orders from bookdealers, for orders of any quantity, mailed to the dealer's business address. (The maximum discount allowable is 25%).

INTERNATIONAL CUSTOMERS:

Mailing regulations require special handling for orders mailed to addresses outside the United States or its possessions for which we charge an additional 25% of the domestic price. Payment is required in advance by one of the methods stated above. You may also remit by UNESCO coupons or by International Postal Money Order, made payable to the Superintendent of Documents. Foreign currency and foreign checks will not be accepted. All orders must be in English. International customers are allowed the same discounts stated above.

Orders are sent via surface mail unless otherwise requested. Should you desire airmail service, please contact us in advance by letter, telephone (202-783-3238), or Telex (#710-822-9413;ANSWERBACK USGPO WSH) for the total cost of your order.

To Order, Use Form On Reverse Side

1. A separate order form must be used for ordering publications and subscriptions.

2. Type or print your complete name and address, home and office telephone numbers, date, order number (if any), Deposit Account Number (if applicable), VISA or MasterCard number and expiration date (if applicable), in proper places at the top of the form. If order is to be shipped to another location, enter address at bottom of form. All prices include postage and handling.

3. When ordering publications, type or print the stock number, unit of issue (see front), quantity, title, price, and total payment enclosed. Allow 4 weeks for delivery (longer for International Orders).

4. When ordering a subscription service, type or print the quantity, title, price, List ID (when available), and total payment enclosed. Allow 2-6 weeks, plus mailing time, for processing. All subscriptions are for one year, unless otherwise noted. Subscribers will be notified by mail in ample time to renew.

5. Mail your order form to Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

6. Orders and inquiries can be placed with our order/information desk (202-783-3238) from 8:00 a.m. to 4:00 p.m., Eastern Time.

7. This form may be reproduced.